



PTSA General Meeting - Minutes
Thursday, February 1, 2023, 6:30 p.m. (via Zoom)

Attending Board & Committee Members:

Nicole Ridoux, President; Romina Mania, Treasurer; Charlene Betancourt, VP Membership; Abby Martinez, Recording Secretary and Reflections Chair; Raynah Remedios, Uniform Committee; Kimberly McGrath Moreira, Green Committee Chair; Anita Chevalier, Volunteer Chair and Green Committee; Rebecca Carter, College Fair Chair; Cheryl Murillo, Advocacy Chair; Nayla Benitez, Correspondence Secretary; and Assistant Principal, Richard Martinez

NRidoux called the meeting to order at 6:33 p.m.

- 1) Review and approval of August 31st, 2023, minutes (Abby Martinez)
 - a. A majority vote approved the minutes.
- 2) President's Report (Nicole Ridoux)
 - a. Formally announced achieving the Gold Apple designation. Anita Chevalier and Kimberly McGrath were both recognized for their leadership and perseverance in getting it done.
 - b. What has happened:
 - i. Creation of a new Advocacy Chair – Cheryl Murillo
 - ii. Successful College Fair in October 2023
 - iii. Reflection Art program resurrected
 - iv. IB pinning event on Dec 13th
 - v. Dine-outs
 - vi. Student Membership Raffle held in January
 - vii. Give Miami Day: \$14,500 was collected and will be spent to beautify the Media Center (new student lounge area).
 - viii. Teacher mini grants: \$7,400 could be allocated to 10 different grants.
 - c. Nominating Committee confirmed: Abby Martinez, Anita Chevalier, and Rayna Remedios. Elections are scheduled in May to form a new board for the academic year 2024-2025. Members voted to approve the new committee.
- 3) Financial Report (Romina Mania)
 - a. The treasurer reviewed the current cash flow of the PTSA and budget amendment.
 - i. Total donations and grants received to date: \$18,611
 - ii. Membership dues to date: \$1462
 - iii. Total Uniform Sales: \$56,997
 - iv. Total revenue: \$77,069
 - v. Net income: \$20,382
 - vi. Cash on hand was \$74,789 in 01/24 compared to \$80,319 in 01/23
 - vii. An amended budget (*see tables below) was presented and approved by a majority vote.

- viii. Reviewed the GiveBacks Program and encouraged those present to sign up.
 - ix. Treasurer role is open for 2024-2025.
- 4) School Updates (Assistant Principal, Richard Martinez)
 - a. Construction Update:
 - i. Replacement of windows was delayed due to numerous construction projects happening at the same time and the school is unable to relocate students.
 - ii. The bathrooms of the auditorium will be completed at the beginning of March. The update of the auditorium AC has been postponed to the summer holidays.
The new band room is also a few weeks from being completed.
 - iii. The Media Center floors will be completed in two weeks. Due to testing, the ceiling and AC will be done starting in June 2024.
 - iv. New beach volleyball courts, the first school in Dade to have one, open for students to use. A varsity team will be put together this year.
 - b. Testing dates.
 - i. March 4-8: SAT
 - ii. April 2-5: BEST Writing for grades 9-10
 - iii. May: All subjects, including reading and algebra I retake.
 - c. Awards.
 - i. Gold Apple designation.
 - ii. Magnet School of America application filed under Academy of Finance led by Laura Hernandez, is now ranked as a school of excellence which is the top ranking with only 1 point away from a perfect score.
 - iii. The FBLA competition 2024 taking place in Orlando in March has more than 50 CGHS students competing.
 - iv. Gabalettes heading to the state competition.
- 5) Uniforms Sale (Raynah Remedios)
 - a. The PTSA is the designated vendor for Gables High uniforms.
 - b. Buying uniforms through the PTSA ensures that your students' uniforms comply with the Gables and M-DCPS district uniform policy and support school initiatives.
 - c. Uniforms can be purchased online only: www.gablesptsa.memberhub.com/store
 - d. Uniform order pick up is scheduled every Wednesday from August through April during both lunch periods in the auditorium lobby (Le Jeune Rd. side of the school).
 - e. Exchanges are allowed. MBetancourt asks for patience as the merchandise is received on an ongoing basis.
 - f. The uniform chair and co-chair are open for the next academic year (2024-2025).
 - i. Responsibilities: coordinate stock purchases and the pickup schedule.
- 6) Membership Update (Charlene Betancourt)
 - i. Reviewed benefits of PTSA membership
 - ii. 5 Community hours for each student member
 - iii. Community hours for helping at PTSA events
 - iv. Seniors can apply for a \$2,000 PTA scholarship
 - v. College Fair: priority in the choice of session
 - vi. Faculty members can apply for mini-grants


- vii. Involvement in the school community.
 - b. Increase from 220 members to 361 members since the first general meeting in August. Composed of:
 - 117 increased to 171 parents/guardians
 - 84 increased to 121 students
 - 16 increased to 65 teachers/faculty
 - 3 increased to 4 community members
 - c. PTA supports
 - College Readiness: College Fair & SAT prep books
 - Reflection Art Program (state-wide art competition)
 - PE department (e.g. new equipment)
 - Campus improvements (e.g. Media Center beautification)
 - Teacher mini-grants
 - Student Honor Roll rewards
 - Teacher Welcome & Appreciation Luncheon
- 7) Green Team (Kimberly McGrath Moreira and Anita Chevalier)
- a. Upon renewal of designation, awarded the Gold Apple designation which is valid until 01/2027.
 - i. Continuation of the Back-of-Kitchen composting and recycling program. 100% funded by the PTSA. Voting on the continuation of the project was called and approved by a majority vote.
 - b. Creation of a CAVS Share Table in the cafeteria
 - c. Ongoing goals for this year
 - i. Support efforts to be part of Miami Dade Schools' pledge to be 100% clean energy by 2030
 - ii. Looking for students to give of their time for service hours to support initiatives as well as adult volunteers. Contact email: CGHSGreenTeam@gmail.com
- 8) Reflections Program (Abby Martinez)
- a. Provided overview and background information on the program. Gave status of students (7) moving onto the state level after a county award ceremony later in February.
 - b. Encouraged members to take on next year's role as committee chair and to reach out to faculty and department heads when promoting the program.
 - c. Seeking new Committee Chair for 2024-2025. Responsible for:
 - i. Review of online program materials
 - ii. Garnering interest among the community, faculty, and students
 - iii. Enlist volunteers
 - iv. Provide judges with digital artwork
 - v. Work with county PTA to coordinate local efforts and submit original artwork
- 9) College Fair (Rebecca Carter)
- a. In early October, the College Fair is one of the PTSA's main annual events
 - b. 85 Colleges and universities attend from across the state, country, and world
 - c. Juniors and seniors register in September
 - d. The team provides resources so students can research & prepare before the Fair

- e. Many opportunities to volunteer and work with Ms. Sanz, the CGSH college counselor
- 10) Advocacy Committee (Cheryl Murillo)
- a. New committee to inform about education and legislative initiatives that may affect the school as well as our students' education and wellbeing.
 - b. Goal: Sponsor at least one campus event, such as Voter Registration.
 - c. Actively working with the City of Coral Gables' School Community Relations Committee and the Gables Education Initiative.
 - d. Seeking volunteers
- 11) Communications (Nayla Benitez)
- a. Reviewed key communications channels
 - i. Instagram : @gableshighptsa (1000+ followers)
 - ii. Facebook: www.facebook.com/coralgableshighschoolptsa
 - iii. Website: www.gablesptsa.org
 - iv. Newsletter: Goes out 2x per month – Only to PTSA Members
 - v. Email: cghsptsa@gmail.com
 - vi. The Correspondence Secretary position is available for 2024-2025
- 12) Upcoming Events (Nicole Ridoux)
- a. Newsletter - November 5
 - b. Reflection Award County Ceremony – February 17
 - c. PTA Scholarship deadline – February 29
 - d. Teacher Appreciation Luncheon –April
 - e. General Meeting – May
 - f. 2024 Graduation Ceremony – May 28

NRidoux provided the email address for any questions to PTSA: cghsptsa@gmail.com. The next PTSA General Meeting will be held in May 2024.

The meeting was adjourned by NRidoux at 7:40 p.m.

Financial Tables*

CGHS PTSA 2023-2024				
				
	Approved Budget 2023-2024	Approved Budget 8.15.23	Proposed Budget 2.1.24	Actuals as of 1.31.24
Receipts				
Cooperative Fundraising (dine out)	1,000	1,000	750	
General Donations - MemberHub (Teacher appreciation and Minigrant)	2,000	2,000	1,500	873
IB Pinning Donations	500	500	450	450
Teacher's lounge rollover donation		15,000	15,000	
Green team			3,000	2,779
Cap Ex / Beautification Campaign (GMD)	15,000	15,000	14,500	14,509
CAP Program Donations	0			
Total Donations and Grants Received	18,500	33,500	35,200	18,611
Membership Income	4,000	4,000	3,500	2,626
Membership Expense	(1,300)	(1,300)	(1,600)	(1,165)
Total PTSA Membership Dues	2,700	2,700	1,900	1,462
Uniforms Sales	90,000	90,000	90,000	70,388
Uniforms Expense	(50,000)	(50,000)	(50,000)	(13,391)
Total Uniform Sales	40,000	40,000	40,000	56,997
Total Revenue	61,200	76,200	77,100	77,069
Expenses				
Accounting-Dues & Subscriptions/Website/Insurance/Postage/Bank fees	4,000	4,000	4,000	2,294
Hospitality: SPED Breakfast	600	600	600	
Hospitality: Teacher Orientation Breakfast	2,500	2,500	2,400	2,392
Hospitality: Teacher Appreciation Lunch	4,000	4,000	4,000	
Hospitality: Principal Honor Roll	1,500	1,500	750	
Hospitality: Volunteers breakfast/meeting refreshments	500	500	500	228
Cap Ex/Beautification Project	35,000	35,000	27,655	13,155
Teachers lounge rollover expense		35,000	35,000	35,000
CAP and CARS Program	3,500	3,500	3,500	109
IB Pinning Ceremony	3,000	3,000	3,000	
College Fair	4,000	3,500	3,000	3,082
Reflection program		500	450	428
Green Team			3,000	
Teacher Mini Grants	6,000	6,000	7,400	
Athletic Department Donation	4,000	4,000	4,000	
Students/Faculty Fund	4,000	4,000	3,500	
Guest Speaker/Conferences	1,000	1,000	1,000	
Total Expenses	73,600	108,600	103,755	56,687
Net income/(loss)	(12,400)	(32,400)	(26,655)	20,382